



## GI-BMP Instructor Program Application Form

**For Official Use Only**  
 GI-BMP Score \_\_\_\_  
 Academic Requirements \_\_\_\_  
 Training Experience \_\_\_\_  
 Knowledge of Subject Matter \_\_\_\_  
 Accepted \_\_\_\_ Rejected \_\_\_\_  
 By \_\_\_\_\_ Date \_\_\_\_\_  
 Confirmation Sent \_\_\_\_ Date \_\_\_\_\_

To apply to the GI-BMP Instructor Program you must meet the eligibility requirements on the back of this form. If you meet the requirements, please complete and submit this form to your Regional Coordinator, along with a copy of your diploma (if required) and an updated copy of your resume. See below for contact information.

**1. Prospective Instructor Information**

**Application Date** \_\_\_\_\_

First Name	Middle Name	Last Name	
Company/Organization Name		Title/Position	
Street Address	City	State	Zip
Phone	FAX	Email	

**2. Professional Affiliation**

- Green Industry Professional    
  Education Professional    
  Government Employee    
  Citizen Volunteer

**3. Education**

- |                                      |                         |  |                        |
|--------------------------------------|-------------------------|--|------------------------|
| <input type="checkbox"/> High School | Diploma Received: _____ | <input type="checkbox"/> Master        | Degree Received: _____ |
| <input type="checkbox"/> Associate   | Degree Received: _____  | <input type="checkbox"/> Post Graduate | Degree Received: _____ |
| <input type="checkbox"/> Bachelor    | Degree Received: _____  | <input type="checkbox"/> Other _____   | Degree Received: _____ |

**4. GI-BMP Training**     Certificate Number \_\_\_\_\_     **5. Attended in-person class**      Yes  No (Online or DVD)

**6. Other Related Licenses and Certificates:** \_\_\_\_\_

**7. Language Fluency:**      English      Spanish      Other \_\_\_\_\_

**8. Related Professional Experience**

Current Position	Duration Years/Months
Position 2	Duration Years/Months
Position 3	Duration Years Months

**9. Please briefly explain any training or adult education experience (attach extra pages if needed):** \_\_\_\_\_

**10. Please briefly explain why you want to become a GI-BMP certified instructor:** \_\_\_\_\_

**11. Which Instructor Training Class [location and date] are you planning to attend?** \_\_\_\_\_

**Please submit the completed form to the prospective GI-BMP Regional Coordinator:**

Don Rainey | Statewide Coordinator - Green Industries Best Management Practices  
 Florida-Friendly Landscaping™ | University of Florida/IFAS Extension Agent III  
 6700 Clark Road | Twin Lakes Park Sarasota, FL 34241  
 P: (941) 457-0219 | [drainey@ufl.edu](mailto:drainey@ufl.edu) | <http://gibmp.ifas.ufl.edu> | [gi.bmp@ifas.ufl.edu](mailto:gi.bmp@ifas.ufl.edu)

## Becoming a GI-BMP Certified Instructor

By becoming a GI-BMP certified instructor you will be able to train one or more sections of the GI-BMP training and organize and deliver GI-BMP trainings. You must meet the eligibility requirements below prior to attending the GI-BMP Instructor Training class.

### Eligibility

Education professionals, government employees, industry professionals and citizen volunteers can become GI-BMP certified instructors, in accordance with the FDEP criteria described below. If you are unsure of your eligibility or have questions, please contact the Regional Coordinator in your area.

Prospective Instructor	Experience	College Degree (accredited institution)
<b>Green Industry Professional</b>	Minimum two years in training or supervisory position, competency in subject matter and competency in training.	None required
<b>Education Professional</b>	Two years of experience in subject matter.	Bachelor's
<b>Government Employee</b>	Two years of experience in subject matter and competency in training.	Bachelor's
<b>Citizen Volunteer</b>	Two years of experience in subject matter, and competency in training.	Bachelor's

Being certified by a related professional association, such as the Florida Nursery, Growers & Landscape Association (FNGLA), or having a FDACS Certified Pest Control Operator License are preferred qualifications for instructors.

### Eligibility Waiver

The degree or experience requirements may be waived for persons with key expertise, such as foreign language skills, upon determination that the applicant meets the other requirements and fulfills a critical need.

### Earning Instructor Certification

Effective January 1, 2009 instructors must earn a GI-BMP Instructor Certificate by completing the following four steps:

#### 1. Attend a GI-BMP class and pass the test with a minimum score of 90%

Prospective instructors will not be admitted in the instructor program without a valid GI-BMP certificate of training and a passing grade of at least 90%. Certificates obtained prior to 2006 or by attending an online class are not accepted, because prospective instructors are required to be familiar with the training they will be providing.

#### 2. Apply to become an instructor

By submitting this form to the GI-BMP Coordinator for approval, along with a copy of the university degree (if required) and an updated copy of the resume.

#### 3. Attend a GI-BMP instructor training and pass the test with a minimum score of 75%

Classes are organized by the Regional Coordinators in different locations across the State. For a schedule of instructor training classes please visit: [http://ffl.ifas.ufl.edu/professionals/instructor\\_program.html](http://ffl.ifas.ufl.edu/professionals/instructor_program.html)

#### 4. Co-train under the supervision of the GI-BMP coordinator or authorized senior instructor evaluator

Co-training involves teaching one or more GI-BMP modules under the supervision of an experienced instructor to gain proficiency in presentation of the subject matter and to become familiar with the logistics of conducting a class. This includes assisting with sign-in, distributing of materials, compiling documents, catering and proctoring tests. Instructor-trainees need to coordinate with the GI-BMP coordinators to identify classes where they can co-train. Co-training is both an evaluation period and a learning experience. Some people may require more than one session if they have not had experience in public speaking or classroom training in the past. Co-training evaluations will be reviewed by the GI-BMP coordinator prior to approval as an instructor.