

Providing FDACS CEUs for Green Industries Best Management Practices training

To provide CEUs for your trainings you must become a FDACS CEU provider. Start by registering as a CEU Provider at the CEU website here:

<https://ceu.fdacs.gov>

To create your new account click on the link on the left side of the page that says “Provider Sign Up” and fill in the requested information. You will then need to let your Regional Coordinator know that you have created your account so that the State-Wide GI-BMP Program Coordinator can approve you as a GI-BMP CEU Co-Provider. Your Regional Coordinator will let you know when your account has been approved.

Once you have an account, to register a GI-BMP training click “All Approved Programs” on the left-side toolbar. Then use the “Program ID” dropdown menu to find the correct number for your class and language. The program ID changes each year. The current Program ID and expiration date can be found on the Instructor Resources site CEU page: <http://ffl.ifas.ufl.edu/gibmp-resources/ceus.htm>

The GI-BMP training is valid for 2 Core CEUs and 2 additional CEUs for the following licenses:

- Private Applicator - Agriculture
- Ornamental & Turf
- Limited Lawn & Ornamental
- Limited Landscape Maintenance
- Commercial Lawn and Ornamental
- **Limited Urban Fertilizer**

Finally, login to your account, and print the CEU forms that you will provide your attendees with AT THE END OF THE TRAINING. Remember, that regardless of if they have already passed the test, and are only attending for CEUs, they must stay for the entire training (they may leave and collect their CEU form as the test is being administered to others).

You will find the CEU forms by clicking “Manage Attendance” on the left-side toolbar, selecting the Program ID and the clicking “View Classes.” If you have your attendees’ names and certificate numbers you can enter them here and they can be pre-printed with their info. If not, you will print blank forms and fill in the names on the day of the training. You are responsible for filling in the name in pen BEFORE you give the attendee the form. You must also sign and date the form.