



## Co-Training Evaluation Form [Participant]

In order to bring you the best possible training program we need your input. Please answer the following questions:

Instructor-Trainee: \_\_\_\_\_ Senior Instructor: \_\_\_\_\_

GI-BMP Class Date: \_\_\_\_\_ Location: \_\_\_\_\_

**1. Was the senior instructor organized and well prepared to assist you with this co-training experience?**

Poorly                      Somewhat                      Comfortably                      Well                      Extremely Well

**2. Did the senior instructor encourage your participation and questions?**

Poor                      Fair                      Good                      Very Good                      Excellent

**3. Was the senior instructor responsive to your training needs?**

Poor                      Fair                      Good                      Very Good                      Excellent

**4. After this class, how well prepared do you feel to \_\_\_\_\_? Please check one box per row:**

Poorly                      Somewhat                      Comfortably                      Well                      Extremely Well

Setup the training room					
Setup catering					
Prepare training materials					
Sign-in participants					
Open a GI-BMP class and welcome participants					
Explain the ground rules for the class					
Have participants fill and submit the training record					
Conduct the pretest [optional]					
Deliver local information [local regulations]					
Train the 5 modules of the GI-BMP program					
Conduct a review before the test					
Proctor the test					
Conduct the class evaluation					
Deliver Continuing Education Units					
Process documents before sending to Data Manager					

**5. Please tell us how we can improve the co-training step to become a GI-BMP instructor:**

See Reverse

**6. After co-training this class, please conduct the following self-evaluation of your training skills**

Circle one number per column, according to this scale: 1=unsatisfactory; 2=needs improvement; 3=satisfactory; 4=strong; 5=outstanding; N/A=Not Applicable

	Before this class	After this class
• <b>Organizing a GI-BMP training program</b>	1 2 3 4 5	1 2 3 4 5
• <b>Professional training techniques</b>	1 2 3 4 5	1 2 3 4 5
• <b>Managing a class [logistics]</b>	1 2 3 4 5	1 2 3 4 5
• <b>Using training tools and materials [AV, IT, PowerPoint, props]</b>	1 2 3 4 5	1 2 3 4 5
• <b>Facilitating a class [class participation, time management, difficult people]</b>	1 2 3 4 5	1 2 3 4 5
• <b>Knowledge of subject matter:</b>		
○ Water resources	1 2 3 4 5	1 2 3 4 5
○ Nonpoint Source pollution	1 2 3 4 5	1 2 3 4 5
○ Florida-Friendly Landscaping™	1 2 3 4 5	1 2 3 4 5
○ Urban horticulture	1 2 3 4 5	1 2 3 4 5
○ Landscape maintenance	1 2 3 4 5	1 2 3 4 5
○ Irrigation	1 2 3 4 5	1 2 3 4 5
○ Fertilizers	1 2 3 4 5	1 2 3 4 5
○ Pesticides	1 2 3 4 5	1 2 3 4 5
• <b>Knowledge of laws and regulations</b>	1 2 3 4 5	1 2 3 4 5

**7. Do you have any additional comments or suggestions?**

**Please submit the completed form to:**

University of Florida, IFAS  
 111 Mehrhof Hall, P.O. Box 110675  
 Gainesville, FL 32611-0675  
 Email: gi.bmp@ifas.ufl.edu

***Thank You!***