GI-BMP Instructor Update – June 22, 2015

Subject: FDACS CEU Procedures and IST materials online

Changes to FDACS CEU site are complete; co-providers can now add classes

Below are some key points for using the new site. For details see the **online Instructions for Using the New FDACS CEU Site**

- New site address: https://ceu.freshfromflorida.com

- Logging in:
    - Use your email and a PIN to log in on the new site: your login from the old site will not work.
    - You must activate your account by clicking the activation link in the PIN email.

- Adding classes:
    - All GI-BMP classes must be entered under the approved statewide program ID s – **do not add your own program for GI-BMP. The 2015 program numbers are:**
        - ENGLISH: 19490   SPANISH: 19567   CREOLE: 18316
    - To find the program, click "**All Approved Programs**" and search for the program by ID, Provider (Don Rainey) or co-provider (you).
    - **Click "Add a Class" link beside the program** - **NOT on the left sidebar.**
    - If you are not listed as a co-provider on the program ID, contact the GI-BMP state office to be added.
- Printing Record of Attendance:
    - Click "Manage Attendance" and "Print Sheet w/o Attendee" for your class.
    Note: your browser must allow pop-ups for the site.
- **If you added classes before the March 30 site change, your classes are still listed under the previous program ID and you have been added as a co-provider for that program.** If you have trouble accessing your classes, you can contact Jen Marvin at the GI-BMP State Office for assistance.

For additional questions about the new system, or help with classes submitted to FDACS before March 30, contact Eric Reiss - Eric.Reiss@freshfromflorida.com / 850- 617-7872.

GI-BMP In-Service Training materials and recordings are available online

As with past ISTs, information from the May 27 GI-BMP IST in Gainesville has been posted on the Instructor Resources site.

Information from past ISTs can be found from the "Educational Resources" link on the Instructor Resources site sidebar.